AUSTIN DOUGLAS

2255 S University Parks Dr
Waco,TX 76706
253-495-5539
ar8601@icloud.com

SUMMARY

- Hard working and dedicated
- Excellent communication skills
- Highly organized and detail-oriented
- Committed to continuous improvement and open to growth

EDUCATION

BAYLOR UNIVERSITY, WACO, TX

Bachelor of Arts Degree
Major: Corporate Communication
Graduation: May 2026

Minor: Public Relations & Business Administration
GPA: 3.5/4.0

WORK EXPERIENCE

5/14 - 6/20

Summer Intern
Pinnacle Mergers & Acquisitions — Southlake, TX

- Observed major sales meetings
- Updated a comprehensive database of the company's historical transactions
- Regularly updated and managed our CRM system, Salesforce.
- Handled majority of non-disclosure agreements

9/1-Present

Public Relations & Advertising Intern
Advocacy Center for Crime Victims & Children — Waco, TX

- Website overhaul
- Helped with fundraising events
- Updated Annual Report, Event Proposals, and Social Media Content

ACTIVITIES/HONORS

- Lambda Pi Eta Communication Honor Society, Women in Business, Dean's List, Tri Delta (Sing Chair, PR/Philanthropy Committees)
- Baylor Taekwondo Team, Blackbelt
- Published author of 'The Little Seed Named Hope' & 'Messages that Matter'

VOLUNTEER SERVICE

- Delivered 600+ hours of service across children's hospitals and nonprofits.
- Partnered with 3 cities to secure proclamations for International Childhood Cancer Day (Feb. 15, 2024).
- Published author and speaker at 50+ community events advocating for childhood cancer awareness.